

Minutes of Environmental Monitoring Coalition
June 22, 2020

1. Roll call

Jerry Parr called the meeting to order. Jerry thanked everyone for participating in this effort and asked attendees to introduce themselves. Attendance is recorded in Attachment 1.

2. Review of Resolution and Charter

Jerry reviewed the charter that had been approved by the founding members of the coalition. He noted that while ELAB did good work, their efforts were not always effective. This collation will hopefully provide an effective voice for the laboratory community to present consensus opinions to state and federal agencies. The new members can revise the charter if it is needed.

3. Operational issues

Members brainstormed some of the initial tasks and operational guidance needed. These include:

- Developing a list of topics we want to explore. Look at what ELAB was working on when they disbanded. See which ones we want to pick up. Analyte list for PFAS is on the top of Jerry's list. Mike Delaney will provide the list of ELAB's topics.
- Develop operational policies and procedures.
- Use Robert's Rules of Order to manage activity for now. Approval will be by majority of a quorum.
- Elect chair and vice chair.
- Determine if any additional members are needed. Have a six-month moratorium on adding new members. Develop a committee application process.
- Establish three-year terms for current members. Set arbitrary 1,2,3-year terms for now. No term limits.
- Reaffirm trade association representatives annually.
- Periodically invite EPA representatives such as Dan Hautman to meetings for updates. Allow other outside and invited participation when appropriate.

4. Elect Chair

Jerry agreed to serve as interim chair. David Friedman agreed to serve as vice chair.

5. Discuss presentation for NEMC

Jerry noted that he had prepared a presentation about the formation of the EMC for the NEMC virtual conference. He asked members to review it and provide comments to him.

6. Next meeting

The next meeting is July 27, 2020, at 10:00 am Central time.

Attachment 1

Name	Organization	Present/Absent
Michael Delaney	MRWA (retired)	Present
Jay Gandhi	Metrohm USA	Present
Kitty Kong	Chevron	Present
Sharon Mertens	Milwaukee MSD	Present
David Thal	Environmental Standards	Present
Kristin Brown	Utah DoH	Present
Judy Morgan	Pace Analytical	Present
William Lipps	Shimadzu	Present
Mary Johnson	Rock River Reclamation District (WEF)	Present
Jordan Adelson	US Navy	Present
Jerry Parr	TNI	Present
David Friedman	ACIL	Present
Sarah Wright	APHL	Absent
Steven Rhode	MWRA	Present
Carol Batterton	TNI staff	Present